



GRAND STAGE

Chicago Spotlight
Rentals, Events & Production

art drapery studios
Stage Rigging & Drapery

3418 N Knox Ave., Chicago, IL 60641
Phone: (312) 332-5611
Fax: (312) 258-0056
www.GrandStage.com

Credit Application

Organization Name: _____

Business Address: _____
Street City State Zip+4

Business Phone: _____ Fax Number: _____

Organizational Structure (corporation, partnership, etc.): _____

President's Name: _____

Home Address: _____

Vice President's Name: _____

Home Address: _____

Treasurer's Name: _____

Home Address: _____

FEIN: _____

Tax Status (Enclose copy of resale certificate, exemption letter): Taxable Exempt

Does your organization use purchase orders? Yes No

If no, please indicate the method we should use to insure proper use of your account:

Please list persons authorized to charge on your account:

Account Terms:

Net 30 days. Minimum credit order is \$25.00. Past due accounts are subject to interest at 2% per month. No merchandise will be delivered to any account over 45 days past due. No unauthorized returns. No returns after 10 days. Makeup sales are final. Color media and lamps may be exchanged within 10 days if unused. A minimum 20% restocking charge will be made on all accepted returns. Existing taxes or any additional taxes levied by any governmental authority shall be the responsibility of the account holder. Account holder is liable for all legal costs if this account is placed for collection.

Payments on your net 30 account can be made with check or cash. If you choose to make a payment for an invoice(s) on account with a credit card; a processing fee of 3% will be added.

Credit References: Please list at three companies with whom you have done credit business with for at least one year. Please make sure to list high credit and present amount due.

Company: _____
Address: _____ City, State, Zip: _____
Phone: _____ Email: _____
Account #: _____ Contact Name: _____

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Phone: _____ Email: _____
Account #: _____ Contact Name: _____

Company: _____
Address: _____ City, State, Zip: _____
Phone: _____ Email: _____
Account #: _____ Contact Name: _____

Company: _____
Address: _____ City, State, Zip: _____
Phone: _____ Email: _____
Account #: _____ Contact Name: _____

Bank References: Please list at least one.

Bank Reference: _____
Address: _____ City, State, Zip: _____
Phone: _____ Email: _____
Account #: _____ Contact Name: _____

Bank Reference: _____
Address: _____ City, State, Zip: _____
Phone: _____ Email: _____
Account #: _____ Contact Name: _____

Please sign this form to acknowledge acceptance of Grand Stage Company credit terms and conditions and to signify that Grand Stage Company has your permission to conduct a credit investigation. Failure to have an authorized signature on this form will delay the processing of your application.

Credit will not be issued without a signed copy of this form in our files.

Company Name: _____
Person submitting application: _____
Position: _____

Date: _____

Signature: _____

Please be certain to include an up-to-date copy of your tax-exempt letter or resale certificate, if applicable.